

FACILITIES COMMITTEE MEETING MINUTES

March 3, 2010
9:30a.m. – 11:00a.m.
College Conference Room

PRESENT: Fred Allen, Steve Baker, Patrice Braswell-Burris, Jerry Buckley, Danielle Camacho for Reyna Torriente, Janet Castanos, John Colson, Sheridan Dewolf, Tim Flood, Sue Gonda, Beth Kelley, Julie Middlemas, Alba Orr, Walter Sachau, Laith Shammass, James Spillers, Dave Steinmetz

RECORDER: Tasa Campos

REVIEW OF AGENDA & MEETING MINUTES

Tim welcomed the committee to the meeting and reviewed the day's agenda and handouts. It was noted item three on the agenda should read "LEEDs Certification" not "Leads Certification". The change was noted. Tim requested the minutes from the last meeting be reviewed and any changes sent to Tasa Campos by the end of the week. If no changes are received the minutes will be posted to the web as are. Tim stated he is working on getting some of the construction maps put on to web for review.

The committee congratulated Tim on the confirmation of his new position as Vice President, Administrative Services. Tim has been acting Vice President, Administrative Services.

CLOSURE OF PARKING LOT 5

Tim updated the committee on the impact secondary effects of the Student & Administrative Building and Griffin Center construction and closure of parking lot 5 will soon have on the campus. The committee reviewed an overhead version of a map reflecting the closure of a section of lot 5 starting March 11, 2010. The modular trailers will start arriving in March. The committee discussed the following:

- Soccer field still to remain open for student and staff parking during the construction.
- MTS bus stop in lot 7 being relocated. Tim will be working with MTS and Gafcon to review and determine a new location on campus. Pros and cons of possible location in front of Hansen Circle were discussed.
- Hansen Circle is currently used as a student drop off location.
- The loss of parking spaces along Hansen Circle.
- Cell phone lot for loading and unloading of student and/or staff zone in lot 7. Tim will talk with Joel Javines and report back.
- Notification to students regarding the closure of lot 5.
- Construction ramp locations and pedestrian safety.
- Student seating and shelter in drop off zones.
- Governing Board parking. It was reported the board has been parking in the parking structure lately. With Griffin Gate moving down to the old ACE building parking in the parking structure will be closer.

Tim thanked the committee for the positive input. He noted he will keep the Facilities Committee updated.

STUDENT & ADMINISTRATIVE SERVICES BUILDING & GRIFFIN CENTER LEEDS CERTIFICATION

Tim reported the college will be going for LEEDS certification on the new Student & Administrative Services Building and Griffin Center. LEED stands for Leadership in Energy, and Environmental Design. It is the premier United States standard green building certification. There is a large check list of items to be marked off. Tim has sent out requests to different departments that are going to be utilized. The college has already met 80% of the criteria without having to do anything. Tim will send the information out electronically. The committee discussed different information related to the certification. Tim

requested the information be sent back to him within one week. This building will be the first LEEDs certified building in the District.

VETERAN'S RESOURCE CENTER

Tim thanked the committee for responding so quickly to the email call for consensus he sent out regarding the Veteran's Resource Center new location. Tim reported that this had also received approval from the District Facilities Planning Office. The group discussed the location and how it will not affect educational classrooms. The program will be a partnership between Counseling and DSPS. This center will make Grossmont one or twelve community colleges in California to have such a center for the current growing veteran student population and address some of the arising special needs. Tim apologized for requesting approval of the new location through email, and stated this was one exception where a decision needed to be made as soon as possible and could not wait until today's Facilities Committee meeting. The location of the center will be Building 21, rooms 253, 253A and 254A. There currently is a ramp at the location for handicap access. Once all confirmation has been received the remodel will start tentatively in August 2010.

Fred Allen gave a brief summary on the center.

The committee briefly discussed the adjunct offices 249 and 250 be converted back to working classroom. It was noted the offices are not being used by a large number of persons and would benefit the college by being used for classrooms. The committee discussed the other adjunct faculty offices located across campus.

SMOKING AT BUILDING 42

The issue of the area outside building 42, the weight room, experiencing an increase in the number of smokers was reviewed. Different ideas on ways to remedy the problem and enforcing the policy were discussed. The committee agreed to moving the sitting area and possibly planting some drought resistant plants in the location.

SAFETY ITEMS

Cart Safety Program –

The committee briefly reviewed a draft of the Grossmont-Cuyamaca Community College District Occupational Safety and Training Cart Safety Program Tim had received from Risk Management. Tim requested the committee review the draft and forward any suggestions or changes to him.

OTHER/NEW ITEMS

- The issue of large amount of text books from limited loan being stolen from the Learning Resource Center was brought forward. After a short discussion it was agree this item would be addressed at a different meeting.

The meeting was adjourned at 11:00 a.m.

The next meeting is scheduled for Tuesday, April 6, 2010 at 9:30 a.m. in the College Conference Room